



OR ADAM BAR/BAT MITZVAH POLICY

Or Adam offers a Bar/Bat Mitzvah package for families wishing to celebrate with the congregation. All costs and fees to be discussed at time of agreement on place, date, and time of the ceremony. Services and benefits include the

following:

- Or Adam will provide a mentor/tutor to work with the Bar/Bat Mitzvah student individually.
- Or Adam's Ceremonial Leader will provide assistance in developing and conducting the Bar/Bat Mitzvah service.
- Or Adam's Ceremonial Leader will type, produce, and copy the service.
- Or Adam will provide the Ceremonial Leader, and musical accompaniment (as available) for the service, at the family's choosing.
- Or Adam encourages families to integrate Bar/Bat Mitzvah ceremonies into a regularly scheduled Or Adam Shabbat service on a Friday evening. If the Bar/Bat Mitzvah is part of an Or Adam Shabbat Service in the regular Or Adam location, there will be no additional facility charge for the family.
- The family may choose an alternative location for the Bar/Bat Mitzvah and move the Or Adam Shabbat service to that location, or the family may choose to have the Bar/Bat Mitzvah service on another day of the week. In these cases, the family is responsible for all facility costs.

As part of the Bar/Bat Mitzvah package, the family agrees to the following:

- The Bar/Bat Mitzvah service will be included on the Or Adam calendar of events and announced in the monthly bulletin. All Or Adam members are welcome to attend the service. Any party or reception hosted by the family may of course be by invitation only.
- The Bar/Bat Mitzvah student will be enrolled in the Sunlight School during the Bar/Bat Mitzvah year and at least one year prior to the Mitzvah year.
- The Bar/Bat Mitzvah family will be members of Or Adam Congregation for the same period of time as the student enrollment prior to the Bar/Bat Mitzvah year and is encouraged to have some involvement with congregation
- The Bar/Bat Mitzvah announcement should be submitted for listing in the Greater Phoenix Jewish News.

The process will work as follows:

- The Ceremony Coordinator and family select a date and time and place that are mutually acceptable. At that time, the Ceremony Coordinator recommends or approves a mentor/tutor based on the student's needs and available volunteers.
- At least six months prior to the Bar/Bat Mitzvah, the Ceremony Coordinator, mentor/tutor and student and parents agree on either a Torah portion or an issue/topic relevant to Humanistic Judaism or a Humanistic hero/role model as the student's study project. The portion or topic should fit with the student's interests, personality and goals. The portion or topic shall be approved by the Ceremony Coordinator.
- The mentor/tutor and student will meet one-on-one on a schedule that is mutually agreeable to the mentor/tutor and parents and the student's schedule. In addition to understanding the Torah portion or doing research on the chosen topic, the Tutor and student will explore and discuss the meaning of Bar/Bat Mitzvah, their place in their broader and nuclear Jewish family and what it means to be a Humanistic Jew.



- The Ceremony Coordinator or other volunteers work with the student and parents to develop a service, choose readers, candle lighters, and musicians. A portion of the service is reserved for the student to make a presentation of their portion or on his/her chosen topic to the congregation. The theme of the service should be coordinated with the mentor/tutor to fit in with the theme of portion or the Bar/Bat Mitzvah topic.
- The Ceremony Coordinator is responsible for seeing that the service is typed and copied.
- The Ceremony Coordinator leads or organizes the service.
- The mentor/tutor will assist the student in writing the Bar/Bat Mitzvah presentation using information gathered throughout the six months and the student's ideas and writings. The mentor/tutor works with the parents and student to revise the presentation as desired. The mentor/tutor is responsible for the final editing and typing of the presentation and for practicing delivery with the student.
- The Ceremony Coordinator secures a gift to the student from the congregation and presents this gift and a Bar/Bat Mitzvah certificate prepared by the Ceremony Coordinator during the service.

For all the above policies, the Ceremony Coordinator, with Board approval, will give consideration to special cases, and can make appropriate modifications.